

**MINUTES  
BOROUGH OF LAVALLETTE  
WORKSHOP MEETING  
OF THE PLANNING BOARD  
Wednesday, November 15, 2017 – 7:00 P.M.**

Vice Chairman Zylinski presiding

**Roll Call:** William Zylinski, Vice Chairman – present  
John Borowski – present  
Joanne Filippone – absent  
Joseph Palinsky – present  
Len Calderaro – present  
Jack Sauer – present  
Anthony Cataline – present  
John Bennett – present  
Barbara Brown – present  
Vincent Marino – present

Terry F. Brady – present

**Flag Salute:** Vice Chairman Zylinski

**Moment of silence in memory of Lionel Howard**

**Public Notice Announcement:**

This is the Borough of Lavallette Planning Board Workshop meeting of November 15, 2017. Adequate notice of this meeting has been given as required by Chapter 231 Public Law 1975, commonly known as "The Sunshine Law." The date, time and place of this meeting were posted on the bulletin board located in the Borough Hall Planning Board Office, filed with the Borough Clerk, and supplied to the Asbury Park Press and the Ocean Star the official Borough newspapers.

**Public Hearings:**

N/A

**Review & Approval of Minutes:**

A motion was made by Mr. Calderaro, seconded by Mr. Palinsky to approve the minutes of the September 20 meeting. All present at that meeting voted in favor.

**Resolutions Memorialized:**

N/A

**New Business:**

Vice Chairman Zylinski expressed the Mayor's regrets for not being able to attend tonight's meeting. In accordance with the Mayor's wishes the following Board member assignments should take place immediately:

Mrs. Brown from Alternate #1 to Class IV Member  
Mr. John Borowski from Mayor's Designee to Alternate #1 to fill in for Mrs. Brown

A motion to adopt a resolution appointing Mr. Zylinski as Chairman for the remainder of 2017 was made by John Bennett, seconded by Bobbi Brown. Roll call vote: Bennett, yes; Brown, yes; Borowski, yes; Palinsky, yes; Calderaro, yes; Sauer, yes; Cataline, yes; Brown, yes; Marino, yes. Mr. Zylinski abstained, and Mrs. Filippone was absent.

Mr. Bennett informed Board members that this would be his last Planning Board meeting since he will be leaving officially on December 1. He thanked the Board for their support over the last several months.

**Discussion:**

Gary Royer, Borough Zoning and Code Enforcement Officer, asked for guidance from the Planning Board as to whether or not a homeowner would need a variance for proposed work, citing that the Borough Ordinance is not specific. After a brief discussion, it was recommended that the applicant appear before the Board for an appeal of application for interpretation.

**New Business:**

Ordinance 2017-18 (1178): Area, Yard, and Building Requirements – After deliberation, the Board will issue a memo to Mayor & Council recommending adoption. They are also strongly recommended that the definition of “adjacent grade” be added to Article II of Chapter 90 Definitions.

Ordinance 2017-21 (1181): New subsection 90-79(D) “Lot Grading” – The Board will issue a memo to Mayor & Council recommending adoption.

Review of Planning Board Meeting dates for 2018: Mr. Sauer asked how many Planning Board Applications were processed during 2017, and since there were not that many, is it possible to eliminate the Workshop meetings from our 2018 schedule? A motion to eliminate the Workshop meetings from the 2018 meeting schedule was made by Mr. Cataline, seconded by Mr. Palinsky. Roll call vote: Cataline, yes; Palinsky, yes; Borowski, yes; Calderaro, yes; Zylinski, yes; Sauer, yes; Bennett, abstained; Brown, yes; Marino, yes.

Mr. Brady commented that if the Board had specific questions whereby a tutorial would be necessary, he would be happy to schedule it on one of the Regular meeting dates. Following this comment, there was a brief discussion about determining total and partial destruction.

**Adjourn:**

A motion to adjourn the meeting was made by Mr. Cataline, seconded by Mr. Sauer with all members in favor. The meeting was adjourned at approximately 8:40 p.m.

Respectfully submitted,

Joyce Deutsch, Secretary