

**BOROUGH OF LAVALLETTE (minutes)**  
**REORGANIZATION MEETING OF MAYOR AND COUNCIL**  
**LAVALLETTE MUNICIPAL BUILDING**  
**Monday, January 4, 2016 – 7:00 PM**

**CALL TO ORDER:** Mayor Walter G. LaCicero, Presiding

**MEETING NOTICE STATEMENT:**

Notice of this meeting complies with the Open Public Meetings Act. Public Notice was given to the Asbury Park Press, and was published in the Ocean Star on January 9, 2015. Notice was posted on the Municipal Bulletin Board and the Municipal Website.

**INVOCATION:** Reverend Todd Condell, Union Church of Lavallette

Reverend Condell said a prayer.

**MOMENT OF SILENCE:** The Mayor asked for a moment of silence for all the victims of the storm in the Midwest and for their recovery from the floods.

**SALUTE TO THE FLAG:** Council President Zalom led us in the Salute to the Flag.

**ADMINISTRATION OF OATH OF OFFICE:**

Mayor Walter G. LaCicero administered the oath of office to **Joanne Filippone** as Councilwoman. Three (3) year term of office from January 1, 2016 through December 31, 2018. Holding the Bible for Councilwoman Filippone was Council President Anita Zalom.

Mayor Walter G. LaCicero administered the oath of office to **James G. Borowski** as Councilman. Three (3) year term of office from January 1, 2016 through December 31, 2018. Holding the Bible for Councilman Borowski will be his wife Andrea and his children Kayleigh and Jimmy.

**CALL TO ORDER:** Mayor Walter G. LaCicero, Presiding

**ROLL CALL:**  
Councilwoman Joanne Filippone  
Councilman James G. Borowski  
Councilman Michael Stogdill  
Councilwoman Anita F. Zalom  
Councilman David Finter

Also Present: Christopher F. Parlow, Borough Administrator/Municipal Clerk  
Donnelly Amico, Deputy Municipal Clerk

The Mayor stated that Councilman Lamb and the Attorney are stuck on the bridge due to an accident so they should be here shortly.

Councilwoman Filippone stated on behalf of her and Councilman Borowski they would like to thank the Lavallette residents for their votes. We are truly honored and greatly humbled. This is her 4<sup>th</sup> term and Councilman Borowski's 5<sup>th</sup> term. We are so very proud to serve this community and always will strive to make it better. This community is still healing but our progress is notable with this Municipal Building showing how far we have come. We will always be confident to take on any challenges that come before us. Councilwoman Filippone thanked all for their support.

### **MAYOR'S ANNUAL MESSAGE:**

The Mayor welcomed everyone to our first meeting in our new building. It is a great honor for him to preside at this meeting. We still need to work a few quirks out and see what fits. Since the storm he has been doing a recap of how far we have come and moving forward. This community and residents have accomplished so much since the storm. There are not many houses in disrepair. There has been no road work on the highways because of the dispute we have been having regarding our parking spaces. There was a plan when they first started the work and all of sudden that plan has not been implemented and we have lost at least 50 parking spaces. We were having issues with the original amount and now they have decreased them. We have given them three different alternatives but they have not responded to us as of yet. The site prep has begun on the lifeguard headquarters. It is going to be a modular so hopefully it will be complete before the season starts. The Administration staff should be in our new building as of January 19<sup>th</sup>.

Mr. Parlow stated that the post office has stated that they should be in by the end of January and the Police Department is looking at fully operational by February. They have to make sure that all emergency systems are work properly and that will take a little more time.

Mayor LaCicero stated that the Federal Government is still auditing our books from the storm making sure every thing was done appropriately. The funding of our Municipal Building is still pending. We received another denial due to their opinion that our building was not substantially damaged. All of our grants expired as of December 31, 2015 which would make for a \$600,000 shortfall but we have cancelled over \$500,000 unexpended funds which helped us out. Our wish for this year is that our ratables meet or exceed in 2016 and we are confident they will. We still have one of the lowest tax rates in New Jersey and Lavallette is still considered the best place to live. He is proud to be working with this outstanding Council and looks forward to 2016 and the future.

### **ELECTION OF BOROUGH COUNCIL PRESIDENT FOR 2016:**

Councilwoman Anita F. Zalom

A Motion was made by Councilman Finter to elect Councilwoman Zalom as Council President for 2016. The Motion was seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill and Finter voted Yes. The Motion Passed.

### **2016 BOROUGH APPOINTMENTS BY THE MAYOR:** (not requiring Council approval)

Mayor LaCicero made the following appointment to various boards.

**Planning Board / Board of Adjustment**

<u>Term</u>	<u>Position</u>	<u>Appointee</u>
1 year	Class I Member	Walter G. LaCicero
1 Year	Class II Member	Christopher F. Parlow
1 Year	Class III Member	Joanne Filippone
4 Year	Class IV Member	Joseph Palinsky
2 Year	Alternate Member #1	Barbara Brown

Mayor LaCicero stated that he still needs a Mayor’s Designee Member so if anyone is interested let him know.

Councilman Lamb and Attorney Phil George arrived.

**Municipal Alliance Committee on Alcoholism and Drug Abuse**

One Year Term

Chief of Police	Colin Grant
President of the School Board	Steven Shohfi
Superintendent of Schools	Dr. Peter Morris
Student Assistant Coordinator	Sharon Carol
Representative of Local Bargaining Unit for Teachers	Jill Lorenz
Representative of Chamber Of Commerce	Mark Speaker
Representative of Court System	Elizabeth Boettger
Representative of Organized Union	Art Reece
Representative of Local Treatment Provider Agency	Barbara Florimont
Representative of a Civic Assoc.	Patricia Marrone
Representative of Local Religious Group	Pastor John Collins
Youth Representative	Arianna Jarosinski

Additional Members:

Leonard/Georgia Calderaro  
Harriet Sheridan  
Rosalie Dolinaj  
Dr. James Enright  
James Haag  
Patricia Hoffman  
Audrey Zylinski  
Pat Marrone  
Joe/Judy Farfalla

June Schneider  
Gary Royer  
Jane Garber  
Bruno/Joyce Hornung  
Jean Lane  
Nick Zaccaria  
Robert Agliata  
Ernie/Gail Stefanelli  
Harry/Nancy Dews

**2016 COUNCIL COMMITTEE ASSIGNMENTS:**

**Committee Assignments of Borough Council**

By Borough Council (Resolution 2016-01)

A Motion was made by Councilman Finter to approve Resolution 2016-01. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Lamb and Finter voted Yes. The Motion Passed.

**2016 BOROUGH APPOINTMENTS BY THE MAYOR:** – (requiring advice and consent of Council)

**Borough Attorney -** Eric M. Bernstein & Associates

By Borough Council (Resolution 2016-02)

A Motion was made by Councilman Stogdill to approve Resolution 2016-02. The Motion was seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Borough Auditor -** Robert S. Oliwa / Oliwa & Company

By Borough Council (Resolution 2016-03)

A Motion was made by Councilman Borowski to approve Resolution 2016-03. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Borough Prosecutor -** Bonnie Peterson, Esquire

By Borough Council (Resolution 2016-04)

A Motion was made by Councilwoman Filippone to approve Resolution 2016-04. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

Mayor LaCicero stated that Bonnie Peterson has always been our Alternate Prosecutor and was our Prosecutor for a couple months last year while Mr. Pascarella was ill so we know she is a good fit.

Councilwoman Filippone stated that Kim Pascarella who has been our Prosecutor for many years is going over to the County Prosecutor's Office.

Mayor LaCicero stated that he is supposed to be going over in February.

**Borough Engineer-** O'Donnell, Stanton & Associates/Michael O'Donnell

By Borough Council (Resolution 2016-05)

A Motion was made by Councilman Stogdill to approve Resolution 2016-05. The Motion was seconded by Councilwoman Filippone.

Councilman Lamb stated that during the hurricane Mike O'Donnell was over here from day one every single day assessing the situation and helping make the decisions. He did a fabulous job.

**Various Professional Appointments -**

Bond Counsel – Dilworth, Paxson, LLP  
Alternate Prosecutor – Joseph D. Coronato, Jr.  
Public Defender - Margarie Herlihy  
Conflict/Alternate Public Defender-Anthony Pagano

By Borough Council (Resolution 2016-06)

A Motion was made by Councilwoman Filippone to approve Resolution 2016-06. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

Mayor LaCicero stated that our new Alternate Prosecutor is now Joseph D. Coronato, Jr.

**Various Advisory Committees-**

Mayor and Council Advisory Committee:

Anthony Gallo, Chairman

Mayor LaCicero stated that Mr. Gallo will be my designee for my Meet the Mayor meetings at 3pm the day of the Council Meetings to discuss any issues they are having.

CDBG / Tourism / Grants Committee:

Anita Zalom, Liaison  
Jean Lane

Barbara Florimont  
Elaine Schardien

Joseph Palinsky

Patricia Hoffman

Municipal Utility Advisory Committee:

Dave Finter, Liaison  
Christopher Parlow  
Bill Zylinski  
Joseph Palinsky

James Borowski, Liaison  
Al DeBenedictis  
Dave Brown

Ordinance Committee:

Robert Lamb, Liaison  
Christopher Parlow  
Patricia Marrone  
Theresa Coleman  
Nicholas Zaccaria  
Gary Royer  
Lionel Howard

Joanne Filippone, Liaison  
Sheila Sharkey  
Martin Morales  
Audrey Zylinski  
Barbara Brown  
Georgia Calderaro

Recreation Advisory Committee:

Anita Zalom, Liaison  
Leonard Calderaro  
Georgia Calderaro  
Gary Royer  
Theresa Coleman  
Joyce Hornung  
Rosalie Dolinaj  
Audrey Zylinski  
Jane Garber  
James Haag  
Patricia Hoffman

Michael Stogdill, Liaison  
Barbara Florimont  
Bart Coleman  
Sgt. Justin Lamb  
Harriet Sheridan  
Jean Lane  
Patricia Marrone  
Dr. Jim Enright  
Chief Colin Grant  
Bruno Hornung

Beautification Committee:

Anita Zalom, Liaison  
Patricia Marrone  
Theresa Coleman  
Leonard Calderaro  
Rich Traverso  
Joyce Hornung

Joanne Filippone, Liaison  
Arlene Maglionico  
Bruno Hornung  
Julie Henry  
Anne Schneider  
Carol Traverso

Environmental Protection Advisory Committee:

Anita Zalom, Liaison  
Mark Speaker, Chairman

Dave Finter, Liaison  
Donna Franzoso

Patricia Hoffman  
Frank Michenfield

Mark Fertakos

Goose Patrol Committee:

Joanne LaCicero, President  
Susan Kotch  
Corless Royer

By Borough Council (Resolution 2016-07)

A Motion was made by Councilman Stogdill to approve Resolution 2016-07. The Motion was seconded by Council President Zalom. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Board Appointments –** Health Services Advisory Board

Karen Sandy (3 Year Term)

William Dunleavy (3 Year Term)

By Borough Council (Resolution 2016-08; Motion: Second: Discussion: Vote)

Council President Zalom stated that she is not sure that this Board even exists anymore. Let's wait on voting and she will check with the Board of Health Secretary.

**Animal Control Officer -** Michael Maguire

By Borough Council (Resolution 2016-09)

A Motion was made by Councilman Stogdill to approve Resolution 2016-09. The Motion was Seconded by Councilman Finter. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**RESOLUTIONS – ON CONSENT:**

- 2016-10 Designating Official Newspapers
- 2016-11 Authorizing officials to sign checks, disbursement funds checks and drafts
- 2016-12 Appointing Internal Affairs Officers to the Lavallette Police Department
- 2016-13 Establishing 2016 Petty Cash Funds
- 2016-14 Designating Official Depositories

- 2016-15 Fixing rate of interest to be charged on delinquent taxes or assessments
- 2016-16 Adoption of Rules for the Mayor and Council
- 2016-17 Authorizing Mayor Walter G. LaCicero to sign quarterly DWI Reports
- 2016-18 Authorizing the Chief Financial Officer to make certain timely payments for specific monetary obligations
- 2016-19 Establishing calendar of 2016 Council Meetings
- 2016-20 Establishing the allocation of salaries of certain employees within the Borough
- 2016-21 Authorizing the application to obtain a Tourism Grant from the County of Ocean in the amount of \$3,000.00
- 2016-22 Temporary Budget
- 2016-23 Reaffirming Cash Management Plan
- 2016-24 Adopting federal guidelines for mileage reimbursement for Public Officials
- 2016-25 Authorizing participation in the State of NJ Cooperative Purchasing Program
- 2016-26 Approving appointment of Christopher F. Parlow as Ocean County JIF/MEL Fund-Fund Commissioner and Councilman Michael Stogdill as Alternate Fund Commissioner
- 2016-27 Authorizing Mayor LaCicero to sign and execute 2016 Municipal Alliance Agreement
- 2016-28 Approving Ocean County Animal Facilities fee schedule
- 2016-29 Endorsing submission of year 2016 Recycling Tonnage Grant Application
- 2016-30 Authorizing Software Contract – Edmunds & Associates \$9,929.00
- 2016-31 Authorization to approve seasonal appointments prior to meeting confirmation
- 2016-32 Designating Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.5 – Borough Administrator/Municipal Clerk, Christopher F. Parlow
- 2016-33 Authorizing the Tax Assessor to act as agent for Lavallette and File Appeals for tax year 2016
- 2016-34 Approving contract for C-2 license-Theodore J. Golubowski
- 2016-35 Approving contract for T-2 and W-2 licenses-Gary K. Schlosser

- 2016-36 Approving appointment of Public Power Association of New Jersey Representatives: Administrator Christopher F. Parlow – Representative / Dave Finter - Alternate
- 2016-37 Approving appointment of Emergency Management Team for 2016
- 2016-38 Approving appointment of members to the Lavallette Emergency Planning Committee
- 2016-39 Approving appointments within the Lavallette Police Department for 2016: Special Police, Class I & II, Crossing Guards, Part-time Dispatchers, and Matrons
- 2016-40 Approving appointments of ADA Coordinator – Councilmember Anita F. Zalom, Deputy ADA Coordinator - Elaine Schardien, and members to the Lavallette Community Partners for People with Disabilities for 2016-Council President Zalom stated that anybody who is or knows someone who is handicapped contact me. She has already helped some residents apply for grants for handicap ramps and lifts.
- 2016-41 Approving appointment of Theodore J. Golubowski as Lavallette Safety Coordinator
- 2016-42 Appointing Dr. Stephen Wrigley, (Ocean Bay Occupational Medicine) as Municipal Physician for the Borough of Lavallette
- 2016-43 Appointing Gary Schlosser as the 2016 Clean Communities Coordinator for the Borough of Lavallette
- 2016-44 Appointing Sandra Brodbeck as a part-time Deputy Court Administrator and a part-time Municipal Court Recorder for the Lavallette Municipal Court effective January 1, 2016
- 2016-45 Appointing Robert Tormollan as Lifeguard Captain for the 2016 summer season at a Weekly rate of \$859.86
- 2016-46 Appointing Kathy Mango as the Municipal Alliance Coordinator for the year 2016 at an Annual salary of \$10,500
- 2016-47 Authorizing Mayor Walter G. LaCicero to execute an agreement with Commerce Risk Control Services and Dynamic Testing Services to provide services relating to an Alcohol and substance program for CDL drivers
- 2016-48 Authorizing execution of Schedule “C” Agreement with the County of Ocean
- 2016-49 Appointing Diana Lahullier as the 2016 Right to Know Coordinator
- 2016-50 Authorizing the execution of a mutual aid agreement with the American Public Power Association for 2016
- 2016-51 Authorizing the execution of a Public Power Association of New Jersey Mutual Aid Agreement for 2016

- 2016-52 Designating Christopher Parlow and Michael Stogdill as Representatives for The Ocean County Joint Insurance Public Officials and Employment Practices Liability Claim Reporting Procedures Insurance Process for the year 2016
- 2016-53 Establishing annual salaries for non-contractuals employees for 2016
- 2016-54 Authorizing Mayor LaCicero to sign and execute the Business Associates Agreement between the Borough of Lavallette and Connor Strong & Buckelew Companies, Inc.
- 2016-55 Designating the hours bicycles are permitted on the boardwalk during the 2016 “Bathing Season”-Council President Zalom stated that she has always agreed with the Police Department that the boardwalk is safer for bicyclists but she does hope that these dedicated bike lanes on both highways make it safer for them to ride.
- 2016-56 Establishing the official summer beach bathing season opening day and Establishing dates when parking stickers are officially required for 2016
- 2016-57 Establishing 2016 Change Funds
- 2016-58 authorizing execution of master power purchase and sale agreements and confirmation transactions thereunder between the Borough and various suppliers

A Motion was made by Councilwoman Filippone to approve the consent agenda. The Motion was seconded by Councilman Stogdill.

The Mayor opened the floor to the public and asked if anyone wished to comment on the Consent agenda.

No one wished to comment at this time.

The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**2015 BILLS LIST:**

- 2016-59 Bills List in the amount of \$156,058.86

A Motion was made by Councilman Stogdill to approve the bills list. The Motion was seconded by Councilman Finter.

The Mayor opened the floor to the public and asked if anyone wished to comment on the bills list.

No one wished to comment at this time.

The Mayor closed the floor to the public and asked Council for a vote on the bills list.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**2016 BILLS LIST:**

2016-60 Bills List in the amount of \$1,026,345.59

A Motion was made by Councilman Finter to approve the bills list. The Motion was seconded by Councilman Stogdill.

The Mayor opened the floor to the public and asked if anyone wished to comment on the bills list.

No one wished to comment at this time.

The Mayor closed the floor to the public and asked Council for a vote on the bills list.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**CITIZENS COMMENTS:**

Clem Boyers, 20 Kerr Avenue, asked when will they be removing all of the barrels on the South bound side of highway.

Mayor stated that once they are all completed they will be removing all of the traffic safety equipment.

Patricia Gilman, 45 Dickman Drive stated that she was going to write a letter but decided to come to the meeting instead to thank Mayor and Council and all the Departments Public Works, Police, Administration and Construction for their heroic efforts in getting restoring this town so quickly and always helping out this town back so quickly.

**COUNCIL COMMENTS:**

Councilman Borowski stated that reflecting on this moment of use of the new municipal building and being re-elected for a fifth term is really bittersweet when you stop and think about what we had to endure to get to this moment. Our last of our rebuilding since the storm will be the completion of our lifeguard headquarters and then we will be fully recovered but as humans we never fully recovered. They say time heals but it really is that love heals. These past few years has been soul searching and we need to have a vision for the future and respect for the past.

Councilwoman Filippone stated that we as Council Members have come to an agreement that there will be no food or drinks in Council Chambers. Any food or drink should be contained to the vestibule.

A Motion was made by Councilwoman Filippone that there will be no food or drinks in the Council Chambers. The Motion was seconded by Councilman Borowski. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

Councilwoman Filippone stated that the Memorabilia Committee is still working on the historic montage of Lavallette. One wall in Council Chambers is where the quilt will go and one wall will be sponsored by the Heritage Committee. The brick wall downstairs will be hosting two metal sculptures which she is not going to elaborate on right now and in an alcove downstairs will host all of the Admiral Lavallette historical memorial. All in all this will roughly be a five year project of completion with all the walls. Pat Marrone from Beatification is also a part of our committee and has been helping us out.

Councilman Finter congratulated Councilwoman Filippone and Councilman Borowski and wished everyone a Happy New Year.

Council President Zalom thanked the newspaper for getting all the pictures of Lavallette in the paper. She stated that she gave a donation to the First Aid because they are looking to purchase a new rig. The ski trip is January 23<sup>rd</sup> if anyone is interested. The library newsletter is full of lots of activities so make sure you pick one up. She would like to congratulate Joanne and Jim for their re-election and compliment the Mayor on always staying on top of everything and always having Lavallette's back. She complimented Bob Lamb for having such a good relationship with the DPW and getting things done in a timely fashion. She complimented Dave and Jim for their service through the First Aid and to Dave for his work with the utilities. Mike Stogdill keeps our beaches the best and works so well with all the beach employees. Councilwoman Filippone offers her services to the Planning Board and did a great job with this building and always is concerned with the safety of our employees and this community. She thanked all of Council and stated that it is a pleasure serving with such a great bunch. Also, she thanked Mr. Parlow for keeping this town going and all the employees who do such a great job.

Mr. Parlow stated that he will be starting the budget for 2016 and making sure we are compliant with the statutory dates and the CFO is working very diligently in closing the books for 2015.

Mayor LaCicero stated that he enjoyed having our meeting in the building. Anyone who has any comments can let him know. He thanked Council for a great job as well as the Professionals. There is coffee and desserts in the vestibule waiting for everyone that is interested.

### **EXECUTIVE SESSION:**

There was no executive session.

### **ADJOURNMENT:**

A Motion was made by Councilman Finter to adjourn the Reorg Meeting. The Motion was seconded by Councilman Stogdill. Vote: All of Council was in favor. The Motion Passed.

The Reorganization Meeting was adjourned at 8:00 pm.

**CERTIFICATION**

I, Christopher F. Parlow, Municipal Clerk of the Borough of Lavallette, County of Ocean, State of New Jersey, does hereby attest these to be a true copy of the minutes of the meeting held on the 4<sup>th</sup> day of **January 2016**

A handwritten signature in black ink, appearing to read "Christopher Parlow", written over a horizontal line.

**Christopher F. Parlow**  
**Municipal Clerk**