

**BOROUGH OF LAVALLETTE(minutes)  
REORGANIZATION MEETING OF MAYOR AND COUNCIL  
LAVALLETTE FIRST AID BUILDING  
Monday, January 5, 2015 – 7:00 PM**

**CALL TO ORDER:** Councilman Robert P. Lamb, Presiding

**MEETING NOTICE STATEMENT:**

Notice of this meeting complies with the Open Public Meetings Act. Public Notice was given to the Asbury Park Press, and was published in the Ocean Star on January 10, 2014. Notice was posted on the Municipal Bulletin Board and the Municipal Website.

**INVOCATION:** Todd Condell, Union Church of Lavallette

**MOMENT OF SILENCE:**

**SALUTE TO THE FLAG:**

**ADMINISTRATION OF OATH OF OFFICE:**

**Walter G. LaCicero** as Mayor will take his Oath of Office, which will be administered by Eric M. Bernstein. Four (4) year term of office from January 1, 2015 through December 31, 2018. Holding the Bible for Mayor LaCicero will be his wife Joanne and his children.

**Anita F. Zalom** as Councilwoman will take his Oath of Office, which will be administered by Mayor Walter G. LaCicero. Three (3) year term of office from January 1, 2015 through December 31, 2017. Holding the Bible for Councilwoman Zalom will be her daughter Helena and her grandson.

**David Finter** as Councilman will take his Oath of Office, which will be administered by Mayor Walter G. LaCicero. Three (3) year term of office from January 1, 2015 through December 31, 2017. Holding the Bible for Councilman Finter will be his wife Peggy, his children and grandchildren.

**CALL TO ORDER:** Mayor Walter G. LaCicero, Presiding

**ROLL CALL:**  
Councilwoman Joanne Filippone  
Councilman Robert P. Lamb  
Councilman James G. Borowski  
Councilman Michael Stogdill  
Councilwoman Anita F. Zalom  
Councilman David Finter

Also Present: Christopher F. Parlow, Borough Administrator/Municipal Clerk

Councilwoman Anita F. Zalom  
Councilman David Finter

Also Present: Christopher F. Parlow, Borough Administrator/Municipal Clerk  
Eric Bernstein, Borough Attorney  
Donnelly Amico, Deputy Municipal Clerk

Council President Zalom stated that she attended the Freeholders Reorganization Meeting with the swearing in of Joe Vicari and Freeholder Bartlett opened the meeting expressing sympathies for the two Brooklyn Detectives that were murdered. Mayor and Council of the Borough of Lavallette also express sympathy for the families of the officers.

**MAYOR'S ANNUAL MESSAGE:**

Mayor LaCicero thanked the community for elected him as Mayor again. He also thanked the Council for their support. He stated he read the Rutgers University Bloustein Report on how shore towns should not be consolidated due to low populations and less crime. Small towns, in his opinion, run more efficiently anyway. He stated that he would usually provide a review of the past year's accomplishments, but will not do so tonight. He stated that tonight we are going to look ahead and move forward. We have a new Municipal Complex being built and will have a new lifeguard headquarters for the next year. We see how far we have come these last couple years since the storm. Our construction is still going strong in town with residents rebuilding their homes and we see that with our Construction Department reports. Our ratables are slowly coming back on our books. We are a strong community and we will see this highway construction through like we see everything else through, with strength. The Mayor thanked Mr. Parlow for his continued guidance. Also, he thanked Mr. Bernstein for helping us through all of our legal woes with ease. He looks forward to another great year with Council and the community.

**ELECTION OF BOROUGH COUNCIL PRESIDENT FOR 2015:**

Councilwoman Anita F. Zalom

A Motion was made by Councilman Borowski to elect Councilwoman Anita Zalom for Council President. The Motion was Seconded by Councilman Lamb. Vote: Council Members Borowski, Filippone, Stogdill, Finter and Lamb voted Yes. Councilwoman Zalom abstained. The Motion Passed.

Council President Zalom thanked the Mayor and Council and the residents for re-electing her. She stated that she has been serving this town for 20 years and has always been proud of that. She gave thanks to all who are always dedicated to help with anything that is asked of them. She welcomed Dave Finter and also thanked Lee Horan for his many years of service. She stated that we are so fortunate to work with such dedicated neighbors. We have the best employees and the best professionals and that is why Lavallette is run so well. She looks forward to another wonderful year with everyone.

**2015 BOROUGH APPOINTMENTS BY THE MAYOR:** (not requiring Council approval)

Mayor LaCicero made the following appointments:

**Planning Board / Board of Adjustment**

<u>Term</u>	<u>Position</u>	<u>Appointee</u>
4 years	Class I Member	Walter G. LaCicero
1 Year	Class I Member-Mayor's Designee	John (Jack) Sauer
1 Year	Class II Member	Christopher F. Parlow
4 Year	Class IV	Anthony Cataline
4 Year	Class IV	Roseangela Zaccaria
2 Year	Alternate Member #2	Vincent Marino
1 Year	Class III Member	Joanne Filippone

**2015 BOROUGH APPOINTMENTS BY THE MAYOR** (requiring Council Approval)

1 Year	Class III Member	Joanne Filippone
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A Motion was made by Councilman Lamb to appoint Joanne Filippone as a Class III Member of the Planning Board. The Motion was seconded by Councilman Borowski. Vote: Council Members Borowski, Zalom, Stogdill, Finter and Lamb voted Yes. Councilwoman Filippone abstained The Motion Passed.

**Municipal Alliance Committee on Alcoholism and Drug Abuse**

One Year Term

Chief of Police	Colin Grant
President of the School Board	Allison Zylinski
Superintendent of Schools	Dr. Peter Morris
Student Assistant Coordinator	Eunice Battiato
Representative of Local Bargaining Unit for Teachers	Jill Lorenz
Representative of Chamber Of Commerce	Mark Speaker
Representative of Court System	Elizabeth Boettger
Representative of Organized Union	Art Reece
Representative of Local Treatment	

Provider Agency  
Representative of a Civic Assoc.  
Representative of Local Religious Group  
Youth Representative

Barbara Florimont  
Patricia Marrone  
Pastor John Collins  
Arianna Jarosinski

Additional Members:

Leonard/Georgia Calderaro  
Harriet Sheridan  
Rosalie Dolinaj  
Dr. James Enright  
James Haag  
Patricia Hoffman  
Audrey Zylinski  
Pat Marrone  
Joe/Judy Farfalla

June Schneider  
Gary Royer  
Jane Garber  
Bruno/Joyce Hornung  
Jean Lane  
Nick/Rosangela Zaccaria  
Robert Agliata  
Ernie/Gail Stefanelli  
Harry/Nancy Dews

### **2015 COUNCIL COMMITTEE ASSIGNMENTS:**

#### **Committee Assignments of Borough Council**

By Borough Council (Resolution 2015-01)

A Motion was made by Councilman Borowski to approve Resolution 2015-01. The Motion was seconded by Council President Zalom. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

#### **2015 BOROUGH APPOINTMENTS BY THE MAYOR:** – (requiring advice and consent of Council)

**Borough Attorney -** Eric M. Bernstein & Associates

By Borough Council (Resolution 2015-02)

A Motion was made by Councilman Borowski to approve Resolution 2015-02. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Borough Auditor -** Robert S. Oliwa / Oliwa & Company

By Borough Council (Resolution 2015-03)

A Motion was made by Councilwoman Filippone to approve Resolution 2015-03. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Borough Prosecutor -** Kim A. Pascarella, Esquire

By Borough Council (Resolution 2015-04)

A Motion was made by Councilman Borowski to approve Resolution 2015-04. The Motion was seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Various Professional Appointments -**

Bond Counsel – Dilworth, Paxson, LLP  
Special Hearing Officer – Thomas Randall, Esq.  
Alternate Prosecutor - Bonnie Peterson  
Public Defender - Margarie Herlihy  
Conflict/Alternate Public Defender-Anthony Pagano

By Borough Council (Resolution 2015-05)

A Motion was made by Councilwoman Filippone to approve Resolution 2015-05. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Various Advisory Committees-**

CDBG / Tourism / Grants Committee:

Anita Zalom, Liaison	Barbara Florimont
Jean Lane	Elaine Schardien
Joseph Palinsky	Patricia Hoffman

Municipal Utility Advisory Committee:

Dave Finter, Liaison	James Borowski, Liaison
Robert Lamb, Liaison	Christopher Parlow
Al DeBenedictis	Bill Zylinski
Dave Brown	Joseph Palinsky

Ordinance Committee:

Robert Lamb, Liaison	Joanne Filippone, Liaison
Christopher Parlow	Sheila Sharkey
Patricia Marrone	Martin Morales
Theresa Coleman	Audrey Zylinski
Nicholas Zaccaria	Rosangela Zaccaria
Barbara Brown	Gary Royer
Lionel Howard	Georgia Calderaro

Recreation Advisory Committee:

Anita Zalom, Liaison  
Leonard Calderaro  
Georgia Calderaro  
Gary Royer  
Theresa Coleman  
Joyce Hornung  
Rosalie Dolinaj  
Audrey Zylinski  
Jane Garber  
James Haag  
Patricia Hoffman

Michael Stogdill, Liaison  
Barbara Florimont  
Bart Coleman  
Sgt. Justin Lamb  
Harriet Sheridan  
Jean Lane  
Rosangela Zaccaria  
Dr. Jim Enright  
Chief Colin Grant  
Bruno Hornung  
Patricia Marrone

Beautification Committee:

Anita Zalom, Liaison  
Patricia Marrone  
Theresa Coleman  
Leonard Calderaro  
Rich Traverso  
Joyce Hornung

Joanne Filippone, Liaison  
Arlene Maglionico  
Bruno Hornung  
Julie Henry  
Anne Schneider  
Carol Traverso

Environmental Protection Advisory Committee:

Anita Zalom, Liaison  
Mark Speaker, Chairman  
Patricia Hoffman  
Frank Michenfield

Dave Finter, Liaison  
Donna Franzoso  
Mark Fertakos

Goose Patrol Committee:

Joanne LaCicero, President  
Susan Kotch  
Corless Royer

By Borough Council (Resolution 2015-06)

A Motion was made by Councilman Stogdill to approve Resolution 2015-06. The Motion was seconded by Councilman Finter. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Board Appointments – Health Services Advisory Board**

Barbara Florimont (3 Year Term)

By Borough Council (Resolution 2015-07)

A Motion was made by Councilman Lamb to approve Resolution 2015-07. The Motion was seconded by Councilman Finter. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**Animal Control Officer - Michael Maguire**

By Borough Council (Resolution 2015-08)

A Motion was made by Councilman Lamb to approve Resolution 2015-08. The Motion was seconded by Councilman Finter. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

**RESOLUTIONS – ON CONSENT:**

- 2015-09 Designating Official Newspapers
- 2015-10 Authorizing officials to sign checks, disbursement funds checks and drafts
- 2015-11 Appointing Internal Affairs Officers to the Lavallette Police Department
- 2015-12 Establishing 2015 Petty Cash Funds
- 2015-13 Designating Official Depositories
- 2015-14 Fixing rate of interest to be charged on delinquent taxes or assessments
- 2015-15 Adoption of Rules for the Mayor and Council
- 2015-16 Authorizing Mayor Walter G. LaCicero to sign quarterly DWI Reports
- 2015-17 Establishing 2015 Change Funds
- 2015-18 Authorizing the Chief Financial Officer to make certain timely payments for specific monetary obligations
- 2015-19 Establishing calendar of 2015 Council Meetings
- 2015-20 Establishing the allocation of salaries of certain employees within the Borough
- 2015-21 Authorizing the application to obtain a Tourism Grant from the County of Ocean in the amount of \$3,000.00

- 2015-22 Temporary Budget
- 2015-23 Reaffirming Cash Management Plan
- 2015-24 Adopting federal guidelines for mileage reimbursement for Public Officials
- 2015-25 Authorizing participation in the State of NJ Cooperative Purchasing Program
- 2015-26 Approving appointment of Christopher F. Parlow as Ocean County JIF/MEL Fund-Fund Commissioner and Councilman Michael Stogdill as Alternate Fund Commissioner
- 2015-27 Authorizing Mayor LaCicero to sign and execute 2015 Municipal Alliance Agreement
- 2015-28 Approving Ocean County Animal Facilities fee schedule
- 2015-29 Endorsing submission of year 2015 Recycling Tonnage Grant Application
- 2015-30 Authorizing Software Contract – Edmunds & Associates \$9,929.00
- 2015-31 Authorization to approve seasonal appointments prior to meeting confirmation
- 2015-32 Designating Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.5 – Borough Administrator/Municipal Clerk, Christopher F. Parlow
- 2015-33 Authorizing the Tax Assessor to act as agent for Lavallette and File Appeals for tax year 2015
- 2015-34 Approving contract for C-2 license-Theodore J. Golubowski
- 2015-35 Approving contract for T-2 and W-2 licenses-Gary K. Schlosser
- 2015-36 Approving appointment of Public Power Association of New Jersey Representatives: Administrator Christopher F. Parlow – Representative / Dave Finter - Alternate
- 2015-37 Approving appointment of Emergency Management Team for 2015
- 2015-38 Approving appointment of members to the Lavallette Emergency Planning Committee
- 2015-39 Approving appointments within the Lavallette Police Department for 2015: Special Police, Class I & II, Crossing Guards, Part-time Dispatchers, and Matrons
- 2015-40 Approving appointments of ADA Coordinator – Councilmember Anita F. Zalom, Deputy ADA Coordinator - Elaine Schardien, and members to the Lavallette Community Partners for People with Disabilities for 2015
- 2015-41 Approving appointment of Theodore J. Golubowski as Lavallette Safety Coordinator

- 2015-42 Appointing Dr. Stephen Wrigley, (Ocean Bay Occupational Medicine) as Municipal Physician for the Borough of Lavallette
- 2015-43 Appointing Gary Schlosser as the 2015 Clean Communities Coordinator for the Borough of Lavallette
- 2015-44 Appointing Sandra Brodbeck as a part-time Deputy Court Administrator and a part-time Municipal Court Recorder for the Lavallette Municipal Court effective January 1, 2015
- 2015-45 Appointing Robert Tormollan as Lifeguard Captain for the 2015 summer season at a Weekly rate of \$859.86
- 2015-46 Appointing Kathy Mango as the Municipal Alliance Coordinator for the year 2015 at an Annual salary of \$10,500
- 2015-47 Authorizing Mayor Walter G. LaCicero to execute an agreement with Commerce Risk Control Services and Dynamic Testing Services to provide services relating to an Alcohol and substance program for CDL drivers
- 2015-48 Authorizing execution of Schedule “C” Agreement with the County of Ocean
- 2015-49 Appointing Diana Lahullier as the 2015 Right to Know Coordinator
- 2015-50 Authorizing the execution of a mutual aid agreement with the American Public Power Association for 2015
- 2015-51 Authorizing the execution of a Public Power Association of New Jersey Mutual Aid Agreement for 2015
- 2015-52 Designating Christopher Parlow and Michael Stogdill as Representatives for The Ocean County Joint Insurance Public Officials and Employment Practices Liability Claim Reporting Procedures Insurance Process for the year 2015
- 2015-53 Establishing annual salaries for part-time non-contractuals employees for 2015
- 2015-54 Authorizing Mayor LaCicero to sign and execute the Business Associates Agreement between the Borough of Lavallette and Connor Strong & Buckelew Companies, Inc.
- 2015-55 Designating the hours bicycles are permitted on the boardwalk during the 2015 “Bathing Season”
- 2015-56 Establishing the official summer beach bathing season opening day and Establishing dates when parking stickers are officially required for 2015-Mr. Parlow stated that the way the weeks run for 2015 summer season it is 11

weeks because Labor Day is a week later on the 7<sup>th</sup> of September this year.

- 2015-57 Authorizing Payroll Services Contract-ADP Services \$3,360.00
- 2015-58 Temporary Capital Budget – Generator Ordinance Amendment-Mr. Parlow stated that there has to be a cap budget done before we can introduce a bond ordinance.
- 2015-59 Budget appropriation transfers-Mr. Parlow stated that there were some transfers needed for telephone bills

A Motion was made by Councilman Finter to approve the consent agenda. The Motion was seconded by Councilman Stogdill.

The Mayor opened the floor to the public and asked if anyone wished to comment on the consent agenda.

Jon Corney, 1 Newark Avenue congratulated Mayor and Council on the appointments. He questioned when the Borough Engineer is up for reappointment.

Mayor LaCicero stated that the Engineer is a three year term and is up at the end of this year.

There were no additional comments from the public.

The Mayor closed the floor to the public and asked Council for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

#### **2014 BILLS LIST:**

- 2015-60 Bills List in the amount of \$185,838.94

A Motion was made by Councilwoman Filippone to approve the bills list. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

#### **2015 BILLS LIST:**

- 2015-61 Bills List in the amount of \$1,003,690.77

A Motion was made by Councilwoman Filippone to approve the bills list. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill and Finter voted Yes. Councilman Lamb abstained from PO#15-0007 and yes to all others. The Motion Passed.

#### **ORDINANCES ON FOR INTRODUCTION:**

BOND ORDINANCE NO. 2015-01 (1137) BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2014-06 (1131) ADOPTED ON APRIL 21, 2014, PROVIDING FOR THE PURCHASE AND INSTALLATION OF A PUBLIC WORKS GENERATOR AND REPLACEMENT OF A PUBLIC WORKS FUELING STATION, IN ORDER TO INCREASE THE APPROPRIATION OF \$600,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$237,500, FOR A TOTAL DEBT AUTHORIZATION OF \$570,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2020, AUTHORIZED IN AND BY THE BOROUGH OF LAVALLETTE, IN THE COUNTY OF OCEAN, NEW JERSEY

Mayor LaCicero stated that the Bond Ordinance we passed last April for this generator project fell short of what was need to complete the project. We had the bid opening last month and the bids came in too high so we needed to increase our budget appropriation for this project.

Mr. Parlow stated that there was a meeting between the Engineer, Architect and Borough Officials to discuss the issues. We revised the specification to help reduce with the costs. We do not need a separate maintenance contract and we revised some of the required conduits. We did not need the fuel for the standby generator paid for by the company. With these changes, we hope it should cut the bid prices by \$50,000 so this ordinance is adjusting our budget to help with some additional costs.

Councilman Borowski questioned what the numbers truly are.

Mr. Parlow stated that the total amount for the project has been adjusted to \$600,000. The current Public Works Generator will be going to the new Municipal Complex and the new generator will be used to supply backup power for the entire public works facility, as well as, the four cellular antennae providers.

Councilman Borowski stated that the \$600,000 was for the entire project including the transfer of the existing generator to the Municipal Complex.

Mr. Parlow stated that was correct.

Councilman Borowski questioned if there would be any lapse in power during the installation and transferring of the generators.

Mr. Parlow stated that they will have a backup generator during this time so there will be no lapse.

A Motion was made by Councilman Finter to introduce Bond Ordinance 2015-01 (1137). The Motion was seconded by Councilman Lamb. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Finter and Lamb voted Yes. The Motion Passed.

Public Hearing and Final Adoption scheduled for January 26, 2015.

## **1<sup>st</sup> PUBLIC HEARING**

### 2015 CDBG Block Grant Application

Council President Zalom stated that we still did not use the funds from 2013 and so we are going to use those funds towards the Municipal Complex. We are only allowed to apply for these CDBG funds every other year so we are up again this year. She spoke to Tony Agliata from the County and he suggested that if we were going to request funds to help with our lifeguard headquarters we need to request a lot of money and it will be for the ramps for the building. The ramps are going to be a lot of money but the CDBG funds will offset the costs.

The Mayor opened the Public Hearing and asked if anyone wished to comment on this grant application.

No one wished to comment on this grant application.

The Mayor closed the Public Hearing.

### **CITIZENS COMMENTS:**

Jon Corney, 1 Newark Avenue questioned if there was going to be underground wiring connecting the Borough Hall and Public Works generators.

Mayor LaCicero stated no.

### **COUNCIL COMMENTS:**

Councilman Borowski stated that he attended the Freeholders Meeting and the swearing in of Freeholder Joe Vicari who is the liaison to the Senior Services and Meals on Wheels. The Nutrition Program was always held in the Fire house and is still a desired site for this program for the barrier island. Mr. Vicari assured him that once the Firehouse is ready they would like to start their program there right away.

Council Borowski stated that he sent a letter to Acting Governor Kim Guadagno to request some type of moratorium on the highway road project for the summer.

Mayor LaCicero stated that stated that he will continue to remain focused on keeping the road work on the highway stopped during the summer.

Councilwoman Filippone stated that the shoulder of the road that we are driving on is abominable. The holes are very deep and there are manhole covers raised three feet off of the ground. It is a very unsafe condition and they are going to have to do something about this.

Also, she will continue along with the Ordinance Committee to change ordinances to meet the needs of the community.

Council President Zalom stated that Gina Cavallo from Pay It Forward will be at our next meeting on January 26<sup>th</sup> to present a check in the amount of \$5,000 to the Fire Department for their upgrades and

renovations. Also, Kenny Meka, a summer resident of Lavallette donated \$2,000 to the Fire Department and the Moose Lodge in Ortley Beach donated \$1,000. We definitely need to get our Nutrition Program up and running again for all seniors. Also, she was told that the State DOT was trying to complete this highway project before the summer starts. We have a new Ocean Star Reporter and her name is Paige Taylor. Cindy Randazzo from the NJDEP is still working on getting that fine of \$67,500 abated. If anyone is interested in the ski trip we have 15 seats left.

Mayor LaCicero stated that maybe we need to do something about a moratorium on the road work.

Councilman Borowski stated that maybe we could do a resolution opposing the construction on the roads and requesting a moratorium.

Mr. Parlow stated that he would have it prepared for the next meeting.

**EXECUTIVE SESSION:**

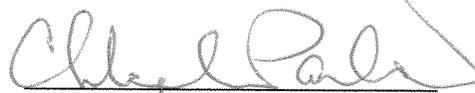
There was no executive session.

**ADJOURNMENT:**

A Motion was made by Councilwoman Filippone to adjourn the Reorganization Meeting. The Motion was seconded by Councilman Stogdill. Vote: All of Council was in favor. The Motion Passed.

**CERTIFICATION**

I, Christopher F. Parlow, Municipal Clerk of the Borough of Lavallette, County of Ocean, State of New Jersey, does hereby attest these to be a true copy of the minutes of the meeting held on the 5<sup>th</sup> day of **January 2015**



**Christopher F. Parlow  
Municipal Clerk**