

**BOROUGH OF LAVALLETTE(minutes)
REORGANIZATION MEETING OF MAYOR AND COUNCIL
LAVALLETTE MUNICIPAL BUILDING-COUNCIL CHAMBERS
MONDAY, JANUARY 3, 2011 – 7:02 PM**

CALL TO ORDER: Councilwoman Anita F. Zalom, Presiding

MEETING NOTICE STATEMENT:

Notice of this meeting complies with the Open Public Meetings Act. Public Notice was given to the Ocean County Observer, the Ocean Star, Ocean County Gazette and was published in the Asbury Park Press on January 8, 2010. Notice was posted on the Municipal Bulletin and the Municipal Website.

INVOCATION: John T. Collins, Faith Lutheran Church administered the invocation.

MOMENT OF SILENCE: Councilwoman Zalom asked for a moment of silence for all the troops overseas. She then asked for a moment of silence for Marsha Stogdill Pounds, Louise Borrelli Milholland, Steve Pepe, Betty Smilek and Seaside Heights Councilwoman Joanne Duszak who all passed away this past week. May they all rest in peace.

SALUTE TO THE FLAG: Councilwoman Filippone led the Salute to the Flag.

ADMINISTRATION OF OATH OF OFFICE:

Walter G. LaCicero as Mayor took his Oath of Office, which was administered by Administrator/Municipal Clerk Christopher Parlow. Four (4) year term of office from January 1st, 2011 through December 31, 2014. (Holding the Bible for Mayor LaCicero was his wife, Joanne and his son John).

Mayor LaCicero presiding.

Robert P. Lamb as Councilman took his Oath of Office, which was administered by Mayor Walter G. LaCicero. Three (3) year term of office from January 1st, 2011 through December 31, 2013. (Holding the Bible for Councilman Lamb was his wife, Karen)

Michael R. Stogdill as Councilman took his Oath of Office, which was administered by Mayor Walter G. LaCicero. Three (3) year term of office from January 1st, 2011 through December 31, 2013. (Holding the Bible for Councilman Stogdill was his wife Laurie and son Craig)

ROLL CALL: Councilwoman Joanne Filippone
Councilman Lee Horan
Councilwoman Anita F. Zalom
Councilman Michael Stogdill
Councilman James G. Borowski

Councilman Robert P. Lamb
All were present.

Also Present: Christopher F. Parlow, Borough Administrator/Municipal Clerk
Phil George, Borough Attorney
Donnelly Amico, Deputy Municipal Clerk

MAYOR'S ANNUAL MESSAGE:

Mayor LaCicero thanked everyone for honoring him with another four years as Mayor of Lavallette. He stated he is looking forward to it. Mayor LaCicero reported that in 2010 Lavallette took on another street. The Bay Beach Way Annexation consisting of 60 properties was definitely a positive impact on the Borough. The Grand Central Avenue Beautification Project is near completion. The project consists of the three blocks in our B2 Business District from Reese Avenue to Bond Avenue. This project included new sidewalks and curbing, decorative lighting and pavers installation. The pavers were installed on a portion of the sidewalk area giving the business owners the incentive of finishing the pavers off in front of their establishments. Most of the business owners that he has spoken with will go ahead with finishing the pavers up to their doors. He reported that there were a few problems with some underground storage tanks that were found in front of a property but we were able to have that situation taken care of at no cost to the Borough but it did slow the project down a couple of months. The remainder of the project will be completed in the spring when the warmer weather starts. The New Brunswick Avenue Road Improvements Project is nearing completion. That project consisted of road improvements on New Brunswick Avenue from Route 35 North to Bay Boulevard and was funded by a grant in the amount of \$150,000 from the State. It also took care of some much needed storm drain problems which resolved the problem of the sump pumps in that area. The next street on our list for 2011 will be Westmont Avenue from Route 35 South to the bay. We had numerous ordinances that were adopted in 2010. We updated the planning board application checklist requirements, established a new zoning district to bring in Bay Beach Way, modified parking space dimension requirements and created more parking spaces by downsizing the area you can park by a stop sign from 50 to 25 feet which gave the Borough an estimated 70 additional spaces. The Chief of Police will continue to survey the rest of the parking spaces before the new summer season begins. We clarified the definition of a single family dwelling for all zones, updated the area, yard and building requirements and cleared up the setback requirement for ocean front properties. We established an incentive program for employees through a cafeteria plan so an employee who has dual health benefits could waive one of those benefits in order to save the employee and the municipality substantial dollars. He thanked Mr. Parlow and the Public Power for adopting our Managed Contract to buy bulk energy we have continued to take advantage of market conditions with our bulk energy purchases for electricity with our rates going down 12% in 2010. We purchased a new CAD system for the Police Department thanks to a technology grant we received in the amount of \$185,000. Our badge sales are still on the rise. We managed to break another record in 2010 in total and most seasonal badges sold. Unfortunately, with the positive come challenges. The winter snowfall which he was not in attendance gave us a substantial amount of snow. The Public Works Department did a great job and he was told that our streets were the best plowed streets on the Barrier Island. The Department not only plowed the Borough streets but continued to help with clearing the State Highways and the County roads in town as well. We had an extremely hot summer which caused a transformer to explode. The Department of Environmental Protection did respond, as well as, the Board of Health. There was a substantial cleanup done by an Environmental

Cleanup crew and all necessary follow ups were done. The residents whose cars were damaged by the leak were reimbursed right away their insurance deductibles so they could take care of purchasing a new car if needed. The Beautification Committee has done a wonderful job putting new garbage receptacles, benches and of course our wonderful snowflakes in town and he thanked them for all of their hard work. He once again thanked all of the voters for re-electing his to the position of Mayor and is looking forward to serving for another four years.

ELECTION OF BOROUGH COUNCIL PRESIDENT FOR 2011:

A Motion was made by Councilwoman Filippone to Elect Councilwoman Anita Zalom as Council President. The Motion was seconded by Councilman Lamb. Vote: Council Members Borowski, Filippone, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

Council President Zalom thanked everyone for the vote. She stated that this is her 15th year on Council and she would not change a thing. She loves being a Councilwoman and even loves being Council President more. She stated that she has lived in Lavallette for forty-one years full time and enjoys every minute of it. She also loves doing the weddings here at the Gazebo in town. She thanked the mayor and Council for their support.

2011 BOROUGH APPOINTMENTS BY THE MAYOR: (not requiring Council approval)

Mayor LaCicero made the following appointments.

Planning Board / Board of Adjustment

<u>Term</u>	<u>Position</u>	<u>Appointee</u>
1 Year	Class I Member-Mayor’s Designee	Vincent Marino
1 Year	Class II Member	Christopher F. Parlow
1 Year	Class III Member	Joanne Filippone
4 Years	Class IV Member	Roseangela Zaccaria
4 Years	Class IV Member	Anthony Cataline
2 Years	Alternate #2	Barbara Brown

Municipal Alliance Committee on Alcoholism and Drug Abuse

One Year Term

Chief of Police	Colin Grant
President of the School Board	Steve Shohfi

Superintendent of Schools
Student Assistant Coordinator
Representative of PTA

Dr. Peter Morris
Eunice Battiato
Christine Albetta

Representative of Local
Bargaining Unit for Teachers
Representative of Chamber
Of Commerce
Representative of Court System
Representative of Organized Union
Representative of Local Treatment
Provider Agency
Representative of Civic Assoc.
Representative of Local Religious
Group
Youth Representative

Jill Lorenz

Kim Samarelli
Elizabeth Boettger
Art Reece

Barbara Florimont
Theresa Coleman

Pastor John Collins
Arianna Jarosinski

Additional Members:

Leonard/Georgia Calderaro
June Schneider
John/Rosalie Dolinaj
Dr. James Enright
James Haag
Patricia Hoffman
Audrey Zylinski
Pat Marrone
Joe/Judy Farfalla
Gary Royer
Harry/Nancy Dews

Bart/Theresa Coleman
Alma Perez Neary
Hannah Scott
Harriet Sheridan
Jane Garber
Bruno/Joyce Hornung
Jean Lane
Nick/Roseangela Zaccaria
Aggie Roberts
Laurie O'Brien
Ernie/Gail Stefanelli

2011 COUNCIL COMMITTEE ASSIGNMENTS:

Resolution 2011-01

2011 Council Committee Assignments

A Motion was made by Councilman Horan to Approve Resolution 2011-01. The Motion was seconded by Council President Zalom. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

2011 BOROUGH APPOINTMENTS BY THE MAYOR: – (requiring advice and consent of Council)

Mayor LaCicero offered the following individuals / firms to serve in various positions or committees within the Borough of Lavallette.

Resolution 2011-02

Borough Attorney - Eric M. Bernstein & Associates

A Motion was made by Council President Zalom to approve Resolution 2011-02. The Motion was seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

Resolution 2011-03 Borough Auditor - Robert S. Oliwa / Oliwa & Company

A Motion was made by Councilman Horan to approve Resolution 2011-03. The Motion was seconded by Councilman Borowski. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

Resolution 2011-04 Borough Prosecutor - Kim A. Pascarella, Esquire

A Motion was made by Councilman Horan to approve Resolution 2011-04. The Motion was seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

Resolution 2011-05 Animal Control Officer - Jamie Monroe

A Motion was made by Councilman Borowski to approve Resolution 2011-05. The Motion was seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb. The Motion Passed.

Resolution 2011-06 Various Professional Appointments -

Bond Counsel – Dilworth, Paxson, LLP
Special Prosecutor – Joseph Coronato / Mulvaney, Coronato and Brady
Special Hearing Officer – Christopher Reid, Esq.
Alternate Prosecutor - Bonnie Peterson
Public Defender - Margarie Herlihy
Conflict Public Defender - Philip G. Mylod
Labor Attorney – Sean Gertner

A Motion was made by Councilwoman Filippone to approve Resolution 2011-06. The Motion was seconded by Councilman Stogdill. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

Resolution 2011-07 Various Advisory Committees-

CDBG / Tourism / Grants Committee:

Anita Zalom, Liaison	Judy Mrozek
Barbara Florimont	Penny Hahn
Jean Lane	Elaine Schardien
Joseph Palinsky	Patricia Hoffman

Municipal Utility Advisory Committee:

Lee Horan, Liaison	Christopher Parlow
James Borowski, Liaison	Al DeBenedictis
Bill Zylinski	Joseph Palinsky
Dave Brown	Dave Finter

Ordinance Committee:

Robert Lamb, Liaison	Joanne Filippone, Liaison
Christopher Parlow	Sheila Sharkey
Patricia Marrone	Martin Morales
Theresa Coleman	Audrey Zylinski
Nicholas Zaccaria	Rosangela Zaccaria
Barbara Brown	Gary Royer
Lionel Howard	

Recreation Advisory Committee:

Laurie O'Brien	Anita Zalom, Liaison
Leonard Calderaro	Georgia Calderaro
Brian Sandy	Karen Sandy
Katherine Sandy	Emanuel Calvanico
Hanna Scott	Bart Coleman
Theresa Coleman	Harriet Sheridan
Luke Cuccurullo	John Dolinaj
Rosalie Dolinaj	Rosangela Zaccaria
Audrey Zylinski	Dr. Jim Enright
Jane Garber	Chief Colin Grant
Maureen Gross	Aileen Gulino
James Haag	Bruno Hornung
Joyce Hornung	Patricia Hoffman
Sgt. Justin Lamb	Patricia Marrone
Jean Lane	Gary Royer
Barbara Florimont	

Beautification Committee:

Anita Zalom, Liaison	Joanne Filippone, Liaison
Patricia Marrone	Arlene Maglionico
Theresa Coleman	Bruno Hornung
Leonard Calderaro	Julie Henry
Rich Traverso	Anne Schneider
Joyce Hornung	Carol Traverso

Environmental Protection Advisory Committee:

Anita Zalom, Liaison
Donna Franzoso
Joy Grosko
Maria Bartnichak
Shannon Burk
Mark Fertakos

Lee Horan, Liaison
Mark Speaker
Patricia Hoffman
Matthew Burk
Barbara Susinno
Frank Michenfield

A Motion was made by Councilman Horan to approve Resolution 2011-07. The Motion was seconded by Councilman Lamb. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

Resolution 2011-08

Board Appointment –

Health Services Advisory Board

Emanuel Calvanico (3 Year Term)

Charles Lorenzo (3 Year Term)

A Motion was made by Councilman Borowski to approve Resolution 2011-08. The Motion was seconded by Councilwoman Filippone. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb. The Motion Passed.

RESOLUTIONS – ON CONSENT:

- 2011-09 Approving Temporary Budget
- 2011-10 Designating Official Newspapers
- 2011-11 Authorizing officials to sign checks, disbursement funds checks and drafts
- 2011-12 Appointing Internal Affairs Officers to the Lavallette Police Department
- 2011-13 Establishing 2011 Petty Cash Funds
- 2011-14 Designating Official Depositories
- 2011-15 Fixing rate of interest to be charged on delinquent taxes or assessments
- 2011-16 Adoption of Rules for the Mayor and Council
- 2011-17 Authorizing Mayor Walter G. LaCicero to sign quarterly DWI Reports
- 2011-18 Establishing 2011 Change Funds

- 2011-19 Authorizing the Chief Financial Officer to make certain timely payments for specific monetary obligations
- 2011-20 Establishing calendar of 2011 Council Meetings
- 2011-21 Establishing the allocation of salaries of certain employees within the Borough
- 2011-22 Authorizing the application to obtain a Tourism Grant from the County of Ocean in the amount of \$3,500.00-Council President Zalom thanked Michele Burk and Chris Parlow for all their help with this grant and all the other grants that we apply for. Without their help and expertise we wouldn't get anything accomplished.
- 2011-23 Authorizing execution of Schedule "C" Agreement with the County of Ocean
- 2011-24 Reaffirming Cash Management Plan
- 2011-25 Adopting federal guidelines for mileage reimbursement for Public Officials
- 2011-26 Authorizing participation in the State of NJ Cooperative Purchasing Program
- 2011-27 Approving appointment of Christopher F. Parlow as Ocean County JIF/MEL Fund-Fund Commissioner
- 2011-28 Authorizing Mayor LaCicero to sign and execute 2011 Municipal Alliance Agreement
- 2011-29 Approving Ocean County Animal Facilities fee schedule
- 2011-30 Endorsing submission of year 2011 Recycling Tonnage Grant Application
- 2011-31 Authorizing Software Contract – Edmunds & Associates \$9,929.00
- 2011-32 Authorization to approve seasonal appointments prior to meeting confirmation
- 2011-33 Designating Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.5 – Borough Administrator/Municipal Clerk, Christopher F. Parlow
- 2011-34 Authorizing the Tax Assessor to act as agent for Lavallette and File Appeals for tax year 2011
- 2011-35 Approving contract for C-2 license-Theodore J. Golubowski
- 2011-36 Approving contract for T-2 and W-2 licenses-Gary K. Schlosser
- 2011-37 Approving appointment of Public Power Association of New Jersey Representatives: Administrator Christopher F. Parlow – Representative / Lee Horan - Alternate

- 2011-38 Approving appointment of Emergency Management Team for 2011
- 2011-39 Approving appointment of members to the Lavallette Emergency Planning Committee
- 2011-40 Approving appointments within the Lavallette Police Department for 2011: Special Police, Class I & II, Crossing Guards, Part-time Dispatchers, and Matrons
- 2011-41 Approving appointments of ADA Coordinator – Councilmember Anita F. Zalom, Deputy ADA Coordinator - Elaine Schardien, and members to the Lavallette Community Partners for People with Disabilities for 2011
- 2011-42 Approving appointment of Theodore J. Golubowski as Lavallette Safety Coordinator
- 2011-43 Appointing Dr. Stephen Wrigley, (Ocean Bay Occupational Medicine) as Municipal Physician for the Borough of Lavallette
- 2011-44 appointing Gary Schlosser as the 2011 Clean Communities Coordinator for the Borough of Lavallette
- 2011-45 appointing two temporary boardwalk laborers for the Department of Public Works at an hourly rate of \$10.00-Mayor LaCicero asked to have this resolution removed from the Consent Agenda. He stated that there is more information that is needed.
- 2011-46 appointing Robert Tormollan as Lifeguard Captain for the 2011 summer season at a weekly rate of \$826.47 for 17 weeks-Council President Zalom stated that she has heard nothing but wonderful things about Bob as Lifeguard Captain.
- 2011-46A appointing Anthony Moore as a Part-Time Electrical Sub Code Official for the Lavallette Construction Department at an annual salary of \$9,300.00 commencing January 7, 2011

A Motion was made by Councilman Horan to approve the Consent Agenda with the exception of Resolution 2011-45, which was pulled. The Motion was seconded by Councilwoman Filippone. At this time, the Mayor opened the floor for public comment and asked if anyone wished to comment on the consent Agenda.

Clem Boyers, 20 Kerr Avenue questioned Resolution 2011-23 regarding the Schedule C Agreement with the County of Ocean and what that exactly entailed.

Mr. Parlow stated that there is a list of items that the County supplies such as salt and sand that we can purchase under this interlocal agreement Schedule C.

There was no additional comment from the public. The Mayor closed the floor to public comment and asked for a vote on the consent agenda.

Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

BILLS LIST:

2011-47 Bills List in the amount of \$238,808.82

A Motion was made by Councilman Stogdill to approve the Bills List. The Motion was seconded by Councilman Horan. At this time, the Mayor opened the floor to public comment on the bills list and asked if anyone wished to comment on the bills list. No one wished to comment. The Mayor closed the floor to comment and asked for a vote on the bills list. Vote: Council Members Borowski, Filippone, Zalom, Stogdill, Horan and Lamb voted Yes. The Motion Passed.

CITIZENS COMMENTS:

Clem Boyers, 20 Kerr Avenue stated that the Department of Public Works did a fantastic job with the snow storm this past week. They actually went out of their way to make sure they did not block our driveways after we shoveled. He thinks they did an outstanding job with plowing and they even helped out the State and County within our town which in my opinion was above and beyond their duty.

COUNCIL COMMENTS:

Councilman Lamb stated that he feels honored and privileged to lead a third term and thanks all of the voters. We are tough economic times and have to try and hold the budget with the 2% cap. This is going to be a difficult year trying to budget correctly and keep our costs down as with the taxes. We will do the best we can for the residents and the town.

Councilman Stogdill thanked the voters for a second full term. There is a lot work to be done with keeping the 2%. We always try to keep the taxes low for our citizens. Without the voters' support we would could not do the fine job that we do up here. Thank you also for the flowers from Mayor and Council sent for my Mom and thank you for all the well wishes.

Councilwoman Filippone stated that with the recent snowstorm last week the County and State did not do any of our plowing on the State and County roads. Our Public Works guys tried to get as much done with what they had. They accomplished clearing all our streets as well as helping to clear the County roads and State highways. Everything that was done with the snow removal was done by our Public Works Department. They were on 24 hour shifts for five or six days and most of them did not leave the island at all. The Chief ordered that there be at least a pathway for cars to be able to drive on the essential streets. On West Point Island which are two County roads in and out had very small lanes for cars to get through, only one car could fit at one time no matter what direction. She called down to Public Works and asked if someone could try to plow the entrance to the West Point Island bridge a little better because there was not enough room for two cars going opposite directions to fit at the same time. Within hours there was a better passage way for the two cars to get through. The amount of work these guys did and the amount of time they stayed here to get it done should be commended. We should also be credited for handling the State and County streets also. When they work for us we pay them it should be the same for us.

Mayor LaCicero stated that last year he had this conversation with the County at a meeting about the County roads in town and the snow plowing. He reported that last year at a meeting with the County that he attended with the Administrator he had brought up the idea of taking over the County streets with the snow plowing and having it go through the Schedule C and get a fee for it. Unfortunately, they were actually insulted that it was even brought up. They seem to think they do a wonderful of taking care of their County roads in the towns. As far as the State, it seems that they hired a private contractor to plow the State highways in certain parts of the County and this Contractor left them high and dry and did not plow any of the roads. He will speak to Gary about how much money this has cost us.

Councilman Borowski stated that with the first day of the storm the DPW spent most of that day helping disabled vehicles that were completely stuck so emergency vehicles could get through. We had forty to fifty mile an hour wind drifts which made the snow so much harder to work with. Monday there were white-out conditions and it was too dangerous for even our guys to be out there. His opinion is that we need to get together with Freeholder Lacey and figure something out with the plowing of their streets because they are going to have to pitch in and help us out with their roads here. The County's involvement in clearing their streets in this town was non existent and we should not have to deal with that again. Even Senator Ciesla's office tried to get us some help and failed. One of our plow trucks lost a transmission so we were down one plow. We should really think about fitted some more vehicles with plows this year.

Council President Zalom stated that the Mayor was out of State during the storm but she as Council President made a lot of calls for him trying to get us some extra help with this storm. She is very proud of our guys for the tremendous job they did for our town. We received a Certificate of Stewardship from the State DEP for a great job we do here environmentally and she thanked Councilman Horan for helping with that and making that possible.

Councilman Horan stated that the entire Environmental Committee deserves the credit for this Certificate. We have done a lot in Lavallette in taking steps to keep this town environmentally safe and efficient and our committee as well as residents should be proud of that. Also, Congratulations to the Mayor and Councilman Lamb and Councilman Stogdill.

Councilman Lamb questioned if we still have that special account strictly for these snowstorms?

Mr. Parlow stated that we still have that account. He stated that he spoke with the Superintendent and the exact figures are not available as of yet, but the preliminary numbers are roughly 60 hours of overtime per man which comes to roughly \$35,000 to \$40,000 in additional overtime for this snow storm. Hopefully, we should get a reimbursement from FEMA. Some of that money will have to be used from the snow trust fund account for this storm. There were also some damage to some of our vehicles due to the bad road conditions in the Police and Public Works Department. He stated he should have the complete dollar amount of the cost of the storm at the next meeting.

Councilman Lamb questioned if we were going to get at least 50% of reimbursement from FEMA?

Mr. Parlow stated that he is hoping for a 75% reimbursement from FEMA.

Council President Zalom stated that Christmas tree pickup will be on Wednesday and there is a makeup flu clinic on January 19th. She stated that the “nice rink” should be ready this week and that the ski trip on the 22nd is still available if anyone is interested.

Mr. Parlow stated that the 2011 calendar is being worked on and should hopefully be out before March 1st. We will be phasing out the old recycling system to the commingled use in March.

Mayor LaCicero stated that he is looking forward to another four years as Mayor of Lavallette. He stated that he must compliment his counterparts that were in charge during this storm while he was stuck out of State last week. They all did a wonderful job in his absence. He stated that the 2011 budget process will begin this month. Due to this 2% cap and the economic times he is hoping to keep the operating expenses flat with some salaries negotiable but still keep in mind we have a 2% cap. Statutorily we have to pay the pension and medical benefits so that should not be an issue. He stated due to these circumstances he would like to have one meeting and go over all that is needed to go over instead of having so many meetings. There is not much that can be changed or negotiated so this should be a quick process for us all. Thank you again for all your support.

ADJOURNMENT:

A Motion was made by Councilman Stogdill to adjourn the Reorganization Meeting. The Motion was seconded by Councilman Horan. Vote: All of Council was in Favor. The Motion Passed.

The Reorganization Meeting of 2011 was Adjourned at 8:06 pm.

CERTIFICATION

I, Christopher F. Parlow, Municipal Clerk of the Borough of Lavallette, County of Ocean, State of New Jersey do hereby attest these to be a true copy of the Minutes of the Reorganization Meeting held on the 3rd day of **January 2011**

Christopher F. Parlow
Municipal Clerk